

**FILLMORE AND PIRU BASINS GROUNDWATER SUSTAINABILITY AGENCY
BOARD OF DIRECTORS MEETING**

JUNE 26, 2017

6:00PM

**CITY OF FILLMORE CITY HALL, CITY COUNCIL CHAMBERS
250 CENTRAL AVENUE, FILLMORE, CA 93015**

MINUTES

Directors Present:

Director Carrie Broggie, City of Fillmore Mayor
Director Ed McFadden, UWCD Board of Directors
Director Kelly Long, Ventura County Board of Supervisors (participated via
teleconference)

Public Present:

Gordon Kimball, Fillmore Basin Pumpers Association
Helen McGrath, Fillmore Basin Pumpers
Lara Meeker, Santa Clara River Watershed Coalition
Candice Meneghin, California Trout
Tim Moore, United Water Conservation District
Tony Morgan, United Water Conservation District
Matt Naftaly, Dudek
Glenn Pace, Warring Water
Kris Sofley, United Water Conservation District

1. CALL TO ORDER 6:00pm

Director Ed McFadden (Director for United Water Conservation District) called the meeting to order and, reading from a script, announced that in accordance with California Government Code 54953, Ventura County Supervisor Kelly Long was participating via teleconference call from Woodinville Library, 17105 Avondale Road NE in Woodinville, WA. He then stated that all votes of the directors would be roll call votes and proceeded to ask Supervisor Long a series of questions to confirm that Supervisor Long could hear all of the proceedings taking place in the City Council Chambers of the City of Fillmore's City Hall, that all participants (including the public) could hear Supervisor Long clearly on the phone; that the agenda for the meeting was posted in the Library in Washington; and that there were no members of the public at the Library in Washington wishing to participate in the meeting via teleconference. Director Broggie then added that she could hear Supervisor Long clearly and asked the public if they could hear Supervisor Long clearly.

With that, Director McFadden asked everyone to join him in the Pledge of Allegiance (Item 2 on the agenda).

3. ACKNOWLEDGMENT AND INTRODUCTION OF DIRECTORS

Director McFadden acknowledged the appointments of the Member Directors representing the County of Ventura (Kelly Long), City of Fillmore (Carrie Broggie), and United Water Conservation District (himself). Each Member Director will be referenced as Director going forward in the meeting, as each Director stated their names and the organizations they represent.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Director McFadden asked if there were any public comments at this time regarding items not appearing on the agenda and within the subject matter jurisdiction of the Agency; no public comment was offered.

5. APPOINTMENT OF AGENCY OFFICERS

Director Broggie offered a motion to nominate Director Long as Chair of the Fillmore and Piru Basins Groundwater Sustainability Agency; seconded by Director McFadden. Roll call vote: three ayes (Broggie, Long, McFadden), none opposed. Motion carries unanimously.

Director Long then offered a motion to nominate Director McFadden as the Vice Chair/Secretary of the Fillmore and Piru Basins Groundwater Sustainability Agency; seconded by Director Broggie. Roll call vote: three ayes (Broggie, Long, McFadden), none opposed. Motion carries unanimously.

Director Long then stated that, since she was unable to see the room and participants, Director McFadden should continue to lead the remainder of the meeting. Directors Broggie and McFadden agreed.

6. APPOINTMENT OF INTERIM EXECUTIVE DIRECTOR

Director McFadden opened the floor to discussion regarding the appointment of an Interim Executive Director, someone who will serve the Board until a permanent Executive Director is hired or appointed in developing, implementing and facilitating the steps and/or bring to the Board at subsequent meeting plans for action on the following:

- Preparation and submission of a notice of the joint powers agreement pursuant to which the Agency was formed (JPA Agreement) to the office of the Secretary of State within thirty (30) days of the JPA Agreement effective date;
- Submission of the JPA Agreement to the State Controller;
- Submission of statement of information with the office of the Secretary of State within seventy (70) days of the JPA Agreement's effective date; and
- Submission of the necessary information items to the California Department of Water Resources (on or before June 30, 2017) documenting the Agency's intent to become the GSA for the Fillmore and Piru Groundwater Basins.

Director McFadden then called on Tony Morgan from UWCD who explained the position would be temporary, likely two to three months, until a full time person could be hired or appointed by the Board. Mr. Morgan then suggested that Kris Sofley, of UWCD, could

fulfill the Interim Executive Director position. Director McFadden then made a motion to nominate Kris Sofley as Interim Executive Director for the Fillmore and Piru Basins Groundwater Sustainability Agency; Director Broggie, seconded the motion. Roll call vote: three ayes (Broggie, Long, McFadden), none opposed. Motion carries unanimously.

7. PUBLIC HEARING

Director McFadden opened a Public Hearing to Receive Public Comment on Fillmore and Piru Basin Groundwater Sustainability Agency's Election to Act as the Groundwater Sustainability Agency for the Fillmore and Piru Groundwater Basins at 6:10p.m. He then asked if any members of the public present wanted to address the Board or make a public statement. No comments from the public were offered.

8. CONSIDER RESOLUTION 2017-01

Director McFadden called on Tony Morgan to explain the purpose of adopting Resolution 2017-01.

Mr. Morgan stated that the Resolution was a requirement of the Department of Water Resources in authorizing the Agency to act as the GSA for the Fillmore and Piru Groundwater Basins pursuant to the Sustainable Groundwater Management Act and in exercising jurisdiction upon land overlying the entire Fillmore Basin and Piru Basin and in working cooperatively with other local GSAs and stakeholders in providing direction to staff regarding preparation of the Agency's Notice of GSA election, including direction on the development and preparation of a list of interested parties.

Director McFadden then asked if there were any questions or comments from the Board. Director Long had no comments or questions. Director Broggie asked that since the Resolution had to be filed by June 30 and Director Long, as chair, was unavailable to sign the document, who signs the Resolution?

Director Long explained that she had authorized Nancy Phillips in her office to affix Director Long's signature (via a stamp) to the document, if approved.

Director Long then made a motion to adopt Resolution 2017-01; motion seconded by Director Broggie. Roll call vote: three ayes (Broggie, Long, McFadden), none opposed. Resolution 2017-01 is adopted.

9. SOLICIT NOMINATIONS FOR STAKEHOLDER DIRECTOR POSITIONS ON BOARD OF DIRECTORS

Director McFadden advised that the Board of Directors will formally solicit nominations to fill the Stakeholder Director positions, comprised of:

- Representative from Fillmore Basin Pumpers Association (FBPA);
- Representative from Piru Basin Pumpers Association (PBPA); and
- Representation from Environmental organizations.

Nominations must be submitted by July 17, 2017 at 3p.m., via mail or email, to Director Long's office. The Board of Directors will consider the nominations and, in accordance

with Section 6.4 of the JPA Agreement, if the nominees are found acceptable by the Member Directors, will be appointed as Stakeholder Directors at the next regularly scheduled meeting of the Board. Nominees are expected to provide information, consistent with the requirements of the JPA Agreement, in support of their nominations such as, but not limited to, nominee's relationship to the groundwater basin, how the nominee proposes to communicate with other Directors, organizations, and stakeholders during their service on the Board, their available time to commit to the Board, and possible conflicts of interest.

Director McFadden asked if there were any public comments or questions. No public comment or questions were offered.

Director Broggie asked if, in addition to the Fillmore and Piru Pumpers and Environmental organizations, if additional nominees were expected.

Mr. Morgan responded that the JPA stipulates that a single environmental nominee is to be advanced for Member Director consideration, as has each of the pumpers association.

10. POSSIBLE FUTURE ACTION ITEMS

Mr. Morgan was invited to the podium to make a presentation to the Board regarding the future action items they need to be aware of and provided them with three reports: UWCD's Groundwater and Surface Water Conditions Report – 2015 dated March 2017 (which is available on the UWCD website); UWCD's 2014 and 2015 Piru and Fillmore Basins Biennial Groundwater Conditions Report dated June 2016 (also available on the UWCD website) and a copy of the Sustainable Groundwater Management Act, revised January 15, 2016 (which is available on the CA Department of Water Resources website). He also provided each of the Board members with a Fillmore and Piru Basins GSA Boundary map.

Mr. Morgan asked the Board to be aware of the myriad decisions which must be made in the days and months ahead; and to direct the Interim Executive Director to include these items for consideration at future Board meetings. Among the early decisions are whether or not an Executive Director will be hired; legal counsel and/or representation as there will be many contracts and legally binding documents that will need to be completed on behalf of the GSA. There also needs to be an interim budget, accounting, bylaws need to be submitted within 90 days of formation; a Federal Tax ID needs to be applied for, especially in order for the GSA to be eligible for potential grant funding opportunities; the process for developing an "interested parties" list; consideration of a website to keep the public informed of meetings and public hearings; basin boundary modifications and the actual preparation of the Groundwater Sustainability Plan, which although it is not due until 2020, does the Board want UWCD to handle the development of the plan or do they want to hire an outside consultant, or both.

Director Broggie thanked Mr. Morgan for the very comprehensive list of tasks he presented and then asked him how other GSAs are handling the process.

Mr. Morgan said those that don't have a UWCD type of organization are contracting

consultants.

Director Broggie then asked how these other GSAs were funding those costs.

Mr. Morgan said many were self-funding and looking for Grants. He continued to state that although the Groundwater Sustainability Plans are not due until 2020, each basin must file their own plan. And while Fillmore and Piru basins are related and similar in many aspects, there will be differences in each of the plans nonetheless.

Director McFadden that said UWCD has been gathering information for decades and has the mechanism for collecting and assessing groundwater conditions but because this discussion wasn't agendaized, it would need to be continued to and discussed at a future meeting.

Director Long said that Ventura County Groundwater teams can also contribute.

Director McFadden said the framework needs to be set and the Board needs to get the right people involved and figure out how to pay for it all, and then moved to the next item for discussion.

11. ESTABLISHMENT OF PRINCIPAL OFFICE AND PUBLIC NOTICING OF FUTURE MEETINGS

Director McFadden thought the Fillmore City Hall could serve as the GSA's principal office address and that the agendas for future meetings could be posted at City Hall. Ms. Sofley said that she would check with Fillmore's City Manager Dave Rowlands regarding the process for accepting and handling mail as well as the availability of City Council chambers for future meetings. The Directors agreed that Fillmore City Hall should be the Principal Office for the Agency subject to verification with Dave Rowlands.

Director Broggie asked about posting agendas and Ms. Sofley said that future meeting agendas could be posted at UWCD headquarters, on the UWCD website and at Fillmore City Hall. She also stated that, for the next few meetings, until a regular schedule was adopted, it might be a good idea to place public notice ads in the Ventura County Star to ensure the widest reach of the public. Ms. Sofley also said she could publicize the meetings on UWCD's Facebook page and that the GSA could create a Facebook page as well until an official website was possible.

12. ADOPTION OF SCHEDULE FOR FUTURE MEETINGS

Director Broggie stated that Monday nights at 6p.m. worked for her schedule and Director McFadden agreed that the day and time was very convenient for him as well.

Director Long said the day/time also worked for her schedule and that the last Monday of the month could be the standing meeting date, however, July 24 would be a problem as she was traveling and wouldn't return to the area until 8pm. Director Long said she could be available on Tuesday, July 25 or Wednesday, July 26.

Director Broggie said the City Council meetings were on the fourth Tuesday of month, but she thought the City Council was dark in July and asked Ms. Sofley to check on the

13. ADDITIONAL INITIAL ORGANIZATIONAL ITEMS PURSUANT TO THE JPA AGREEMENT OR THE RALPH M. BROWN ACT

Director McFadden asked if there were any other additional initial organizational actions or information and both Director Broggie and Director Long responded no.

Mr. Morgan added that UWCD staff were working to submit the required documents through the DWR web portal before the June 30 deadline.

Director Long said that sounded good and that everyone seems to be working together very well. She thanked everyone for helping the GSA get to where they are today and said she was excited.

Director McFadden added that between United and the Pumpers, the GSA was in a good position to get started.

14. ADJOURNMENT 6:38p.m.

The Board will adjourn to the next **Regular Board Meeting**, which will be confirmed and noticed for the last week of July upon confirmation with Fillmore City Manager, or call of the Chair.

I certify that the above are a true and correct copy of the minutes of the Board of Directors meeting of June 26, 2017.

ATTEST:



Director Kelly Long, Chair

ATTEST:



Kris Sofley, Interim Executive Director

**FILLMORE AND PIRU BASINS
GROUNDWATER SUSTAINABILITY AGENCY
INAUGURAL BOARD OF DIRECTORS MEETING**

ATTENDANCE SHEET/CONTACT INFORMATION

MEETING DATE: June 26, 2017

✓Name: GORDON KIMBALL

Organization: FILLMORE BASIN PUMPERS ASS'N

Phone: 805 469-8815

E-mail: gordon@kimballengineering.com

✓Name: Matt Naftaly

Organization: Dudek

Phone: 405 308 8529

E-mail: mnaftaly@dudek.com

✓Name: Glen Pace

Organization: Warring Water

Phone: 805-795-7600

E-mail: glenpace@sbcglobal.net

✓Name: Candice Meneghin

Organization: California Trout

Phone: (805) 665-6203

E-mail: cmeneghin@caltrout.org

✓Name: Helen McGrath

Organization: Fillmore Basin Pumpers

Phone: 805-524-2202

E-mail: flyingmranch805@gmail.com

Name: _____

Organization: _____

Phone: _____

E-mail: _____

✓Name: TIM MOORE

Organization: UWCD

Phone: 405-525-4431

E-mail: tim@unitedwater.org

Name: _____

Organization: _____

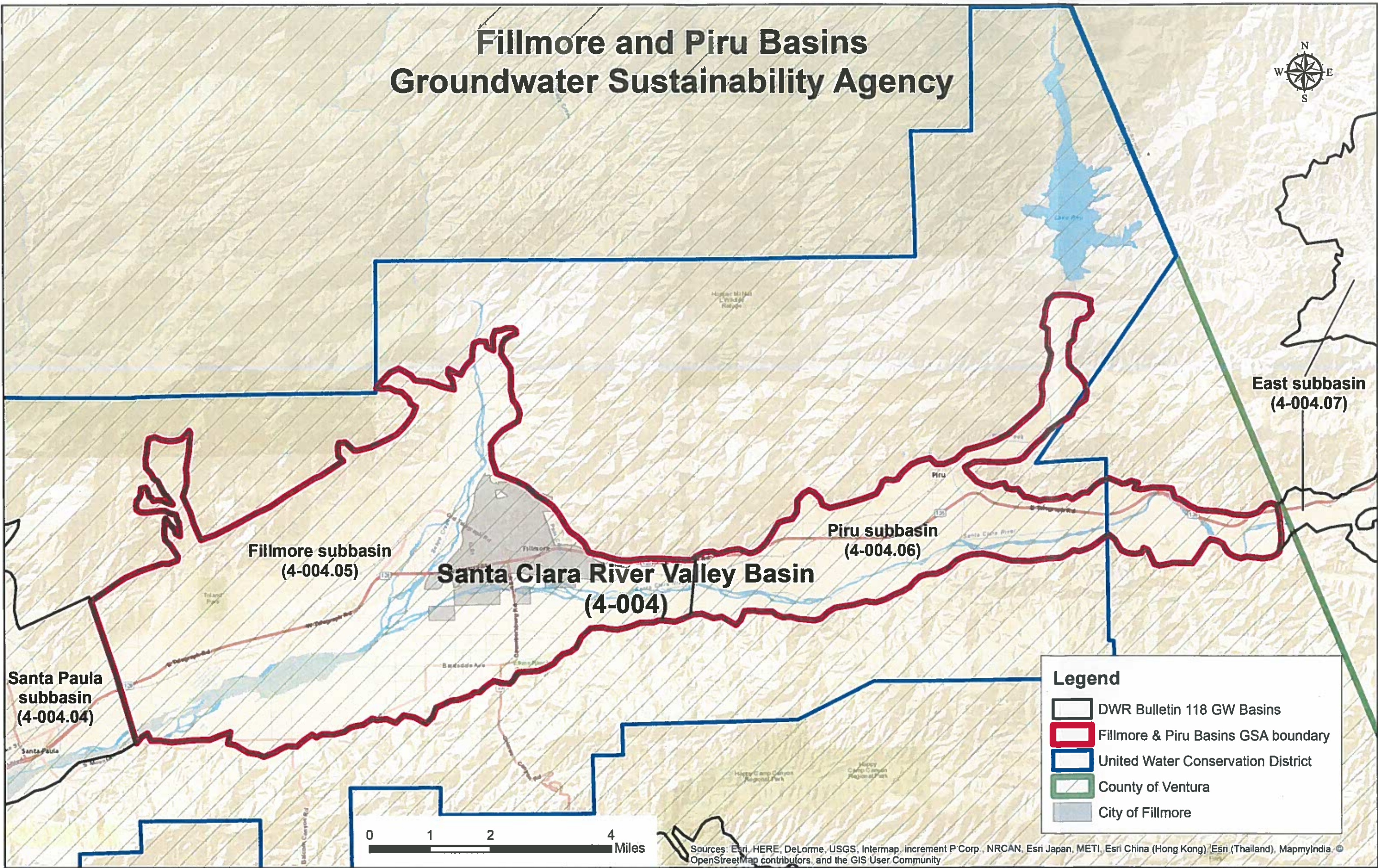
Phone: _____

E-mail: _____

GSA formation – Early Decisions

- Elect to become GSA
- Administrative
 - ✓ Solicitation for Stakeholder Director nominations / review & approve, if acceptable, the nominations
 - ✓ Executive Director* or ??
 - ✓ Legal counsel
 - ✓ Accounting*
 - ✓ Website / Interested Parties List*
 - ✓ Budget – interim
 - ✓ Bylaws
 - ✓ Fed Tax ID # (needed for grant applications)
 - ✓ Consider GSP grant funding
 - ✓ Basin boundary modifications*
 - ✓ GSP preparation* – outside consultant or UWCD or ??

Fillmore and Piru Basins Groundwater Sustainability Agency



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, OpenStreetMap contributors, and the GIS User Community