

**Fillmore and Piru Basins Groundwater Sustainability Agency  
Board of Directors Meeting**

**September 7, 2017 - 6:00 p.m.**

**City of Fillmore City Hall, City Council Chambers  
250 Central Avenue, Fillmore, CA 93015**

**MINUTES**

**Directors in Attendance**

Director Carrie Broggie  
Director Gordon Kimball  
Director Kelly Long, Chair  
Director Ed McFadden  
Director Candice Meneghin  
Director Glen Pace

**Staff Present:**

Kris Sofley, Interim Executive Director

**Public Present:**

Tim Moore, United Water Conservation District  
Tony Morgan, United Water Conservation District  
Robert Morris, Morris Ranches  
William Kile  
Dwight V Moore, Moore's Ranches  
Helen McGrath, Fillmore Pumpers Association  
Bill Lindsay, Beans Ranch/SNABE

**1. Call to Order 6:04 p.m.**

**2. Pledge of Allegiance**

Director Pace led the meeting in the Pledge of Allegiance

**3. Public Comments**

In accordance with Government Code Section 54954.3: every notice for a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the notice for the meeting before or during consideration of that item. All comments are subject to a five minute time limit. Director Long called for Public Comments. No public comments were offered.

Continues...

#### **4. Adoption of an Operating Budget**

##### **Motion**

The Board shall consider adopting a proposed Operating Budget prepared for anticipated administrative costs and expenses through the end of December 2017.

The Board went through each line item on the proposed Operating Budget, making the following changes:

Under Administrative Support Services, Item 11 Liability Insurance, the Board added in \$1000 for General Liability Insurance, stating it was a must. Items 1-10 were left unchanged from the proposed costs.

Under Professional Services, Item 19, Public Outreach/Education, the Board reduced the proposed \$10,000 to 4 events at \$1,000 each for a total of 4,000. Item 20, Board Participation/Travel/Per Diem, the Board reduced the proposed \$5,000 to \$2,500. Item 24, the Board reduced the \$2,500 miscellaneous expenses to \$1,000.

With those changes, the Total Operating Expenses for the period of July through December 2017 is estimated at \$128,035.

Motion to approve and adopt the Operating Expense Budget with the changes discussed during the Special Board meeting, Director Broggie; Second, Director McFadden. Voice vote: six ayes (Broggie, Kimball, Long, McFadden, Meneghin and Pace); none opposed. Motion carries unanimously.

#### **5. Funding Sources**

##### **Motion**

The Board shall consider possible funding sources that are permissible under the Sustainable Groundwater Management Act (SGMA), the Agency's Joint Powers Agreement, and the powers of the individual member entities.

Mr. Morgan suggested that the Board had three options for possible funding. The first was that each of the six Directors' entities pay an equal portion of the estimated expenses (\$128,035 divided by 6 = \$21,399.17); that only the Member Directors' entities pay equal portions of estimated expenses (\$128,035 divided by 3 = \$42,678.33); or that groundwater extraction fee of \$4.27 AF be charged to pumpers (\$128,035 divided by estimated 30,000 AF = \$4.27 per AF).

Then he suggested that the Board get creative. He explained that the GSA would need cash for some expenses like insurance, lawyer's fees, postage, while other expenses like preparing the Groundwater Sustainability Plan, accounting services, executive director position, could be paid by in-kind services, providing the GSA entered into an agreement to repay those in-kind services once it began generating revenue.



Director Long stated that the County of Ventura had budgeted \$51,300 towards funding the initial operating costs of the GSA. If that cash were made available to the GSA and United Water Conservation District could provide in-kind services to cover billing, accounting services, grant writing, and groundwater research and data required for the Groundwater Sustainability Plan that could get the GSA through to the time when it would start seeing revenue.

Glen Shephard, from Ventura County's Watershed Protection District, said that \$50,000 per basin had been budgeted as seed money to be paid back by June 30, 2018.

Director Long said it would be like an investment and would be paid back, but that approval from the County Board of Supervisors would be required.

Director Pace asked if UWCD would ask for interest and Mr. Morgan said it would have to be discussed and approved by the United Board.

Director Broggie said that if the County could provide a cash loan of \$51,300 and bill in January to cover costs.

Director Long said she would need to get Supervisors approval and would go back to the Supervisors to make that request based on the estimated costs of the approved Operating Budget.

Director McFadden said the Supervisor's approval would have an impact on the UWCD Board's decision.

Mr. Morgan said he would speak with his GM and plead the case of a startup agency that the District is heavily involved with and that mainly the investment would be staff time.

Director Broggie said a motion wasn't required until we get the information back from the County Supervisors and UWCD. Director Long said she would request the cash loan from the County and asked Mr. Morgan to request UWCD agree to an in-kind agreement.

**ADJOURNMENT 7:23p.m.**

The Board will adjourn to the next **Regular Board Meeting** on **September 18, 2017** or call of the Chair.

**ADJOURNMENT p.m.**

The Board adjourned to the next **Regular Board Meeting** on **September 18, 2017** or call of the Chair.

I certify that the above are a true and correct copy of the minutes of the Board of Directors meeting of September 7, 2017.

ATTEST: Kelly Long  
Director Kelly Long, Chair

ATTEST: K. Sofley  
Kris Sofley, Interim Executive Director

**FILLMORE AND PIRU BASINS  
GROUNDWATER SUSTAINABILITY AGENCY  
SPECIAL BOARD OF DIRECTORS MEETING**

**ATTENDANCE SHEET/CONTACT INFORMATION**

MEETING DATE: September 7, 2017

Name: BOB'T MORRIS

Organization: MORRIS RANCHES

Phone:                     

E-mail:                     

Name: Wm. Kite

Organization: SAME

Phone:                     

E-mail:                     

Name: DWIGHT V. MOORE

Organization: MOORE'S RANCHES

Phone:                     

E-mail: dwrightmoore@yahoo.com

Name: Helen McGrath

Organization: Fillmore pumps

Phone:                     

E-mail: flyingwrench805@gmail.com

Name: Bill Lindsay

Organization: BEAUS RANCH / SNABE

Phone: 805 625 1144

E-mail: wmglindsay@gmail.com

Name:                     

Organization:                     

Phone:                     

E-mail:                     

Name:                     

Organization:                     

Phone:                     

E-mail:                     

Name:                     

Organization:                     

Phone:                     

E-mail:



# **Fillmore & Piru Basins Groundwater Sustainability Agency Board of Directors Special Meeting – September 7, 2017**

## **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Public Comments

## **ACTION ITEMS**

4. Adoption of Operating Budget
5. Funding Sources



## FINANCIAL AUTHORITY

### 10730. REGULATORY FEES AUTHORITY; LIMITED EXCEPTION FOR DE MINIMIS EXTRACTORS

(a) A groundwater sustainability agency **may impose fees**, including, but not limited to, permit fees and fees on groundwater extraction or other regulated activity, **to fund the costs of a groundwater sustainability program, including, but not limited to, preparation, adoption, and amendment of a groundwater sustainability plan, and investigations, inspections, compliance assistance, enforcement, and program administration, including a prudent reserve**. A groundwater sustainability agency shall not impose a fee pursuant to this subdivision on a de minimis extractor unless the agency has regulated the users pursuant to this part.



## FINANCIAL AUTHORITY

### 10730.2. ADDITIONAL FEE AUTHORITY FOLLOWING ADOPTION OF A PLAN

(b) Until a groundwater sustainability plan is adopted pursuant to this part, a local agency may impose fees in accordance with the procedures provided in this section for the purposes of Part 2.75 (commencing with Section 10750) as long as a groundwater management plan adopted before January 1, 2015, is in effect for the basin.



**FILLMORE AND PIRU BASINS GROUNDWATER SUSTAINABILITY AGENCY**  
DRAFT BUDGET (July-Dec 2017)

ATTACHMENT A

7-Sep-17

**OPERATING EXPENSES**

**Administrative Support Services**

Item	Description	Qty	Units	Amount	SubTotal	Category Total	In-Kind	Cash
1	Interim Executive Director	6	months	\$ 1,000.00	\$ 6,000.00		1 \$ 6,000.00	\$ -
2	Communications (Facebook/Website/Email)	6	months	\$ 250.00	\$ 1,500.00			1 \$ 1,500.00
3	Photocopying/Printing	6	months	\$ 100.00	\$ 600.00			1 \$ 600.00
4	Office Expense / General	6	months	\$ 100.00	\$ 600.00			1 \$ 600.00
5	Office Expense / Telephone/FAX	6	months	\$ -	\$ -			1 \$ -
6	Office Expense / Postage	6	months	\$ 100.00	\$ 600.00			1 \$ 600.00
7	Publications/Legal Notices	6	months	\$ 100.00	\$ 600.00			1 \$ 600.00
8	Rent & Leases / Facility	6	months	\$ -	\$ -			1 \$ -
9	Office Expense / Utilities	6	months	\$ -	\$ -			1 \$ -
10	Bank Charges	6	months	\$ 25.00	\$ 150.00			1 \$ 150.00
11	Liability Insurance	1	LS	\$ 1,000.00	\$ 1,000.00			1 \$ 1,000.00
12				\$ -	\$ -			1 \$ -
13				\$ -	\$ -			1 \$ -
						\$ 11,050.00	\$ 6,000.00	\$ 5,050.00
								\$ 11,050.00

**Professional Services**

Item	Description	Qty	Units	Amount	SubTotal	Category Total	In-Kind	Cash
14	Accounting / Billing	6	months	\$ 1,000.00	\$ 6,000.00		1 \$ 6,000.00	\$ -
15	Legal / BOD meetings & other meetings	39	man-hrs	\$ 250.00	\$ 9,750.00			1 \$ 9,750.00
16	Legal / Conflict of Interest preparation	1	LS	\$ 5,000.00	\$ 5,000.00			1 \$ 5,000.00
17	Legal / Bylaws preparation	1	LS	\$ 10,000.00	\$ 10,000.00			1 \$ 10,000.00
18	Legal / Routine Legal Counsel	60	man-hrs	\$ 250.00	\$ 15,000.00			1 \$ 15,000.00
19	Public Outreach / Education	4	ea	\$ 1,000.00	\$ 4,000.00			1 \$ 4,000.00
20	Board Participation / Travel (per diem, travel, registration)	1	LS	\$ 2,500.00	\$ 2,500.00			1 \$ 2,500.00
21	Grant Writer / Prop 1	1	LS	\$ 15,000.00	\$ 15,000.00		1 \$ 15,000.00	\$ -
22	Grant Writer / other	1	LS	\$ -	\$ -		1 \$ -	\$ -
23	Groundwater Sustainability Plan Development (UWCD Labor)	500	man-hrs	\$ 97.47	\$ 48,735.00		1 \$ 48,735.00	\$ -
24	Groundwater Sustainability Plan Development (misc. expenses)	1	LS	\$ 1,000.00	\$ 1,000.00		1 \$ 1,000.00	\$ -
25				\$ -	\$ -			\$ -
26				\$ -	\$ -			\$ -
27				\$ -	\$ -			\$ -
						\$ 116,985.00	\$ 70,735.00	\$ 46,250.00
								\$ 116,985.00

**OPERATING EXPENSES - TOTAL**

						\$ 128,035.00	\$ 76,735.00	\$ 51,300.00
								\$ 128,035.00

**REVENUE**

**Revenue Sources - Options**

Item	Description	Qty	Units	Amount	SubTotal	Category Total	In-Kind	Cash
1	Director Entity Assessment	6	ea	\$ 21,339.17	\$ 128,035.00 or			
2	Member Director Entity Assessment	3	ea	\$ 42,678.33	\$ 128,035.00 or			
3	Groundwater Extraction Fee	30,000	AF (6 mths)	\$ 4.27	\$ 128,035.00			
4				\$ -	\$ -			
5				\$ -	\$ -			

**REVENUE - TOTAL**

\$ 128,035.00