

**Fillmore and Piru Basins Groundwater Sustainability Agency
Special Board of Directors Meeting
December 4, 2017 - 6:00 p.m.**

**City of Fillmore City Hall, City Council Chambers
250 Central Avenue, Fillmore, CA 93015**

MINUTES

Directors in Attendance

Director Gordon Kimball
Director Kelly Long
Director Ed McFadden
Director Candice Meneghin
Director Glen Pace

Directors Absent

Director Carrie Broggie

Staff Present

Kris Sofley, interim executive director

Public Present

Tim Moore, UWCD
Tony Morgan, UWCD

1. Call to Order 6:08p.m.

2. Pledge of Allegiance

3. Public Comments

Chair Long noticed that the only public in attendance were Tony Morgan and Tim Moore of UWCD. She asked if there were any public comments. None were offered.

4. Interim Executive Director Update

Ms. Sofley reported that the County of Ventura IT Services team was already at work on the FPB GSA website, and she expected to have a beta version of the website for the Board to review at its January 2018 meeting. She also reported that the County of Ventura's Counsel had again rejected the FPB GSA's Resolution 2017-02 Conflict of Interest Code, so she would be revising and resubmitting the resolution and conflict of interest code at the next Regular Board meeting utilizing a template offered by the County of Ventura. Ms. Sofley also mentioned that Director McFadden had deposited \$51,300 into the FPB GSA's checking account.

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Director McFadden thought the check was from the City of Fillmore, but Ms. Sofley explained that there had been some confusion at City Hall when the check from the County arrived in the mail. Even though the check was made payable to the Fillmore and Piru Basins Groundwater Sustainability Agency, the check was erroneously deposited into the City's bank account. When the error was caught, the City immediately issued a check to the FPB GSA in the amount of \$51,300, which is the check Director McFadden deposited.

Due to that confusion, Chair Long suggested that Ms. Sofley secure a post office box for the FPB GSA use for incoming mail. Ms. Sofley said she would take care of it.

Ms. Sofley also said that at the next regular Board meeting, she would present proposed meeting dates for 2018 for the Board's approval. The Interim Executive Director position still needs to be addressed as Mr. Morgan said he believed Ms. Sofley would not be available after January 1, 2018. Mr. Morgan also took the opportunity to remind the Board that the timeline for Boundary Modification had been changed in that submissions open in January and close in June. Ms. Sofley reminded the Board that the Boundary Modification Workshop was scheduled for Thursday, January 11 at 9am at the Veteran's Memorial Building in Fillmore.

5. UWCD In Kind Services and Reimbursement Agreement

Motion

Mr. Morgan asked that this item be tabled until the December 11, 2017, Regular Board meeting as issues regarding the Executive Director position and accounting services still needed to be worked out. Chair Long agreed to table the item until the December 11, 2017 meeting.

6. January - June 2018 Budget Considerations

Motion

The Board, in preparation of the December 6 Community (Budget) Workshop, being held from 9am to 11am at the Veteran's Memorial Building in Fillmore, reviewed a cash flow spread sheet initially prepared by Director Kimball and modified by Mr. Morgan. Mr. Morgan said the cash flow projection allowed for groundwater extraction fee adjustments every six months, if necessary, and was divided into two six month periods per year (Jan-Jun and Jul-Dec).

Chair Long suggested that, for the purpose of the Workshop, the cash flow spreadsheet include assumptions to justify the AF pumping fee for stakeholders. She also asked Mr. Morgan to include data as to the average groundwater extraction per basin based on the past 10 years.

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Chair Long also asked Mr. Morgan to show the loan from Ventura County and zero it out when it's paid back in June 2018, just to insure transparency. Mr. Morgan explained that the spreadsheet also includes in-kind expenses under Administration Expenses and pulled some expenses out for the GSP Grant balance of \$79,000. Chair Long also asked Mr. Morgan to include a best estimate for lawyer costs. Director Kimball stated that of the \$79,000, \$24,000 is legal fees, which is about \$50,000 per year.

Director Pace asked that, since we're already into December, can the spreadsheet indicate actual expenses to date. Chair Long added that it should also include UWCD staff time, but cautioned that it should be an extremely frugal "best estimate" in order to help validate the \$10 AF fee in 2018 and 2019.

Mr. Morgan said that every year, as the budget is approved, pump charges can be adjusted but for the purpose of this estimate, pump charges are based on a low average of 50,000 AF.

Chair Long also reminded the Board that the first two years' Budget reflected building a reserve for the monitoring well costs, while Director Meneghin stated that the revenue reflected is only from rates and doesn't include other grants and outside funding sources.

Director McFadden said he thought the cash flow looked pretty good, staring steep but then tapering off after the groundwater model and monitoring wells come online.

Chair Long then asked the Board to review the draft agenda for the Community Workshop. Director Kimball suggested copies of the Stanford article on historical data and how UWCD's historical monitoring data is an advantage is preparing the GSP be distributed at the workshop to explain the advantages and benefits of having UWCD as a partner in the development of the GSP.

The draft agenda was reordered as follows:

1. Welcome – Chair Kelly Long
2. Board of Directors introduce themselves (name, brief bio, why involved, stakeholders representing)
3. SGMA Background – Tony Morgan (also include benefits provided by UWCD partnership in address SGMA requirements, historical data, AB3030, etc.)
4. Explanation of JPA – Directors McFadden and Kimball
 - Why UWCD, County of Ventura and City of Fillmore
 - What support each JPA member provides to FPB GSA
 - Expectations/Peer Reviews
 - How JPA impacts/affects FPB GSA
5. GSA Board activities to date – Chair Long
 - Meetings held
 - Accomplishments to date
 - Expectations for the year ahead

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6. Proposition 1 Grant application – Tony Morgan
 - Work plan section from grant application and submitted on time! (hard copies available)
 - GSP development led by UWCD
 - Address skepticism, efficiencies in using UWCD history data (mention Stanford article)
 - Budget submitted with grant application (hard copies available)
 - Distribution of Funds available
 - Stress that grant award covers preparation of GSP NOT ongoing administrative costs of agency's operations.
7. Budget and Assessments – All Board Members
 - Powerpoint presentation Opening Slide showing
 - Significant Costs
 - Potential Grant awards (one already submitted, more potentially applied for)
 - Funding Options (JPA partners, outside partnerships/collaborations)
 - Extraction Fees/Assessments
 - Cash Flow Projection (hard copies available CLEARLY MARKED AS DRAFT ONLY NOT FOR DISTRIBUTION)
 - Contact Details slide
8. Discussion – led by Chair Long with full Board participation
 - Questions?
 - Comments/Concerns
 - Suggestions

7:05p.m. Short five minute recess is called as Board is notified of fire in Santa Paula, Director Kimball excused himself from the rest of the meeting.

Director McFadden stressed that the FPB GSA ensures that we govern our basins locally and keeps State agencies out of the local aquifer management. Director Pace agreed that local control should be reiterated as much as possible.

Director McFadden also said that the biggest question was going to be “why two monitoring wells?”

Chair Long asked all of the Directors to be prepared for the tough questions. Director Pace said Directors should be happy to take suggestions. Director Meneghin said she didn't want to give false hope, but there are many funding opportunities that haven't been explored yet and the Board should share those possibilities with the stakeholders.

Chair Long also asked Mr. Morgan if he could prepare maps to display in the workshop showing an aerial overview of pumping wells across the two basins and other pertinent information. She asked Ms. Sofley to insure there were comment cards and a sign in sheet and suggested badges for everyone would be a good idea to break the ice and be able to identify speakers.

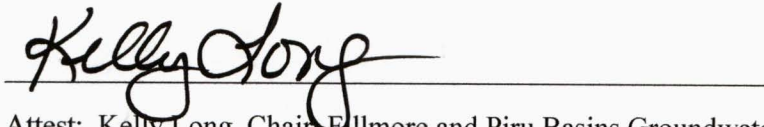
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The Board agreed that after the workshop, it would incorporate stakeholders concerns, comments and suggestions into its discussion of adopting a proposed Operating Budget for January 1 through June 30, 2018, and would move the motion to approve the proposed Operating Budget until a later date after the Workshop.

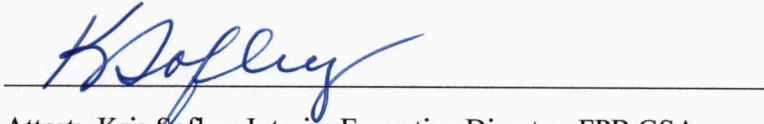
7. ADJOURNMENT 7:45p.m.

The Board will adjourn to the next **Regular Board Meeting** on Monday, **December 11, 2017** or call of the Chair.

I certify that the above are a true and correct copy of the minutes of the Special Board of Directors Meeting of December 4, 2017.

A handwritten signature in black ink, appearing to read "Kelly Long", is written over a horizontal line.

Attest: Kelly Long, Chair, Fillmore and Piru Basins Groundwater Sustainability Agency (FPB GSA)

A handwritten signature in blue ink, appearing to read "Kris Sofley", is written over a horizontal line.

Attest: Kris Sofley, Interim Executive Director, FPB GSA